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MINUTES OF THE REGULAR COUNCIL MEETING OF APRIL 8, 2025

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Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz  
Division 1 Councillor Jim Range  
Division 2 Councillor Gordon Spencer  
Division 3 Councillor Rob Blais  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Lane Nedelec  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**REGRETS:** Deputy Chief Administrative Officer Janessa Macnab  
Municipal Foreman Kerry Robertson

**DELEGATIONS:** 10:00 a.m. Devon Walker and Jeremy Welter, APAS Directors  
10:30 a.m. Paige Hundt, Municipal Planner  
11:00 a.m. Taylar Roberts, Maintenance Supervisor

**CALL TO ORDER:** Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

**AGENDA**

**0213 – 25 HAMM** That the April 8, 2025 agenda be accepted for reference, with the following revisions:  
- 6)(o) LSD 1 26-53-19-W3 Ext. 6;  
- 7)(g) Carwash; and  
- 8)(f) West Yellowhead Waste Resource Authority.

**CARRIED**

**MINUTES**

**0214 – 25 SPENCER** That the March 18, 2025 meeting minutes be approved as presented.

**CARRIED**

**BYLAW 2025-02 FOR THE RETENTION AND DISPOSAL OF DOCUMENTS**

**0215 – 25 RANGE** That the Rural Municipality of Mervin No. 499 complete third reading with adoption of Bylaw 2025-02 for the Retention and Disposal of Documents at the April 8, 2025 regular meeting.

**CARRIED**

**BYLAW 2025-03 FOR THE ESTABLISHMENT OF A PUBLIC UTILITY BOARD – CRYSTAL BAY SUNSET**

**0216 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 complete third reading with adoption of Bylaw 2025-03 for the Establishment of a Public Utility Board pursuant to Section 33 of *The Municipalities Act* at the April 8, 2025 regular meeting.

**CARRIED**

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**2025 DRAFT BUDGET**

**0238 – 25 HAMM** That the Rural Municipality of Mervin No. 499 TABLES the 2025 Draft Budget as circulated to the April 22, 2025 regular meeting.

**CARRIED**

**SEASONAL EMPLOYMENT OFFER(S) OF EMPLOYMENT FOR 2025**

**0239 – 25 RANGE** That the Rural Municipality of Mervin No. 499 offers Seasonal Employment, as presented in the recommendation package, as circulated and discussed, to the following candidates, with a start date of May 5, 2025:

- Seasonal Maintenance: Carter Stacey;
- Summer Student Maintenance: Peyton Gabruck; and
- Summer Student Office: Emily Lake.

**CARRIED**

**ROAD MAINTENANCE AGREEMENT – RM499-2025-01 HJR ASPHALT**

**0240 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves RM499-2025-01 Road Maintenance Agreement with HJR Asphalt for hauling, of approximately 46,000 tonnes of base and asphalt, on or over Range Road 3195 on Township Road 524, South on Grid 795 to Highway 3 and out of the RM for an estimated haul distance of 4.88 kilometers, between June 1 and July 31, 2025.

**CARRIED**

**2024 ANNUAL REPORT FOR DRY LANDFILL**

**0241 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges and approves the Annual Report for the Dry Landfill for the period of March 1, 2024 to February 28, 2025 as circulated and discussed.

**CARRIED**

**REQUEST FOR QUOTATION - MAINTENANCE VEHICLE**

**0242 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Quotation for the acquisition of a Maintenance Vehicle – 1 Ton Pick-up Truck with a closing date of May 22, 2025 at 4:30 p.m. CST.

**CARRIED**

**HAY LEASE TENDER**

**0243 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 requests Administration to complete a tender for first cut of alfalfa on NE 32-52-19-W3 (approximately 82 acres), with a closing date of May 22, 2025 at 4:30 p.m. CST.

**CARRIED**

**2025 MOWER TENDER AWARD**

**0244 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 awards the 2025 Mower Tender as follows:

- Purchase of a Bush Hog 5115 and Samaz Flail KBRP 250 from Triod Supply, North Battleford, with trade-in of 2-Rhino Epic 4155, for a total cost of \$19,900.00 plus applicable taxes; and
- Purchase of a Schulte FLX1510 Flex Arm from Josuttas Ag Ltd. for a total cost of \$32,000.00 plus applicable taxes.

**CARRIED**

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**TRAVELLING AXLE TRAILER**

**0245 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approve the Municipal Foreman and Administration to purchase a travelling axle trailer with a minimum deck rating of fifty (50) tons and a minimum deck length of fifty-three (53) feet, up to \$120,000.00 plus applicable taxes.

**CARRIED**

**2025 RM OF MERVIN DECOMMISSIONED LANDFILL MONITORING REPORT**

**0246 -25 BLAIS** That the Rural Municipality of Mervin No. 499 approves the quote of \$9,763.83 plus applicable taxes as provided by Resource Management Inc. to complete the 2025 Groundwater Monitoring for the decommissioned landfills at the following locations:

- LSD 13, NW 30-52-18-W3; and
- LSD 13, NW 25-53-19-W3.

**CARRIED**

**DIESEL FUEL TENDER**

**0247 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 requests Administration to complete a tender for the supply and delivery of approximately 250,000 liters of clear diesel fuel for the period of June 1, 2025 to May 31, 2026, with a closing date for submissions of May 22, 2025 at 4:30 p.m. CST.

**CARRIED**

**GASOLINE FUEL TENDER**

**0248 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 requests Administration to complete a tender for the supply of approximately 45,000 liters of regular gasoline fuel for the period of June 1, 2025 to May 31, 2026, with a closing date for submissions of May 22, 2025 at 4:30 p.m. CST.

**CARRIED**

**PUBLIC WORKS UPDATE**

**0249 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Update as presented by Maintenance Supervisor Taylar Roberts as discussed.

**CARRIED**

Taylar Roberts, Maintenance Supervisor left the April 8, 2025 regular meeting at 3:00 p.m.

**HAMLET BOARD MEETING MINUTES**

**0250 – 25 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the minute submissions as provided by the Hamlet Boards as follows:

**ORGANIZED**

- Crystal Bay Sunset: March 8, 2025
- Evergreen Beach: March 9, 2025

**UNORGANIZED**

- Sandy Point: March 15, 2025

**CARRIED**



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**2025 SWIMMING LESSONS – ORGANIZED HAMLET OF CRYSTAL BAY SUNSET**

**0251 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges that the Organized Hamlet of Crystal Bay Sunset will be offering Swimming Lessons for the weeks of July 14-18, and 21-25, 2025 with Bodie Laviolette instruction. Furthermore, that this is on the condition that proof of certification is received by the Municipality prior to the start of swimming lessons.

**CARRIED**

**ORGANIZED HAMLET OF CRYSTAL BAY SUNSET – MAINTENANCE CONTRACT**

**0249 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 enters into a Maintenance Agreement, upon recommendation of the Hamlet Board, with Rick Matthews for the Organized Hamlet of Crystal Bay Sunset, for a two-year term starting May 1, 2025 to September 30, 2026 at a rate of \$2,700.00 per month plus GST.

**CARRIED**

**2025 SWIMMING LESSONS – ORGANIZED HAMLET OF TURTLE LAKE SOUTH BAY**

**0250 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges that the Organized Hamlet of Turtle Lake South Bay will be offering Swimming Lessons for the week of July 15-18, 2025 with Jessilyn Morrison and Issac Turk instruction. Furthermore, that this is on the condition that proof of certification is received by the Municipality prior to the start of swimming lessons.

**CARRIED**

**MARCH 2025 WATER TREATMENT PLANT DAILY LOGS**

**0251 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the March 2025 Daily Water Logs for the following hamlets:

- Evergreen Acres;
- Livelong; and
- Spruce Lake.

**CARRIED**

**2025 COUNCIL AND STAFF GOLF NIGHT**

**0252 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the organization with all costs covered for a Council and Staff Golf Night, to be held on June 13, 2025 at the Blueberry Hill Golf Course.

**CARRIED**

**CORRESPONDENCE**

**0253 – 25 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration.

**CARRIED**

**ACCOUNTS FOR PAYMENT AS OF APRIL 8, 2025**

**0254 – 25 HAMM** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #26871 to cheque #26936 (\$225,301.14), manual cheque #1281-Man to 1296-Man (\$147,924.49), and payroll (\$75,466.47), totaling \$448,692.10 for payment.

**CARRIED**

**STATEMENT OF FINANCIAL ACTIVITIES AS OF MARCH 31, 2025**

**0255 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of March 31, 2025 as circulated and discussed.

**CARRIED**

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ADJOURNMENT

0256 – 25 NEDELEC That the April 8, 2025 meeting be adjourned at 4:00 p.m.

CARRIED

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE

Initial:   
Reeve  
Initial:   
Administrator